

LAKE CHAFFEE IMPROVEMENT ASSOCIATION, INC  
BOARD OF DIRECTORS MEETING MINUTES  
November 10, 2010

Vice President Dennis Flaherty called the meeting to order at 6:40 pm.

**Board Members in Attendance:** Dennis Flaherty, Brenda Chisholm, Ed Chisholm, Tom Martin, Kari Olson, Laurie Layton, Gerry Dufresne (A)

**Public in Attendance:** Carolyn Martin, Ralph Sherman, Ken Garee  
**No public to be heard**

**Secretary's Minutes:** Kari Olson motioned to accept the Secretary's minutes of October 13, 2010, seconded by Gerry Dufresne; motion passed. Ed Chisholm and Brenda Chisholm abstained.

**Valve/Easement:** Ralph Sherman reported the valve is broken and not going to be opened. Ralph is looking into the UConn School of Civil Engineering to see if they would be interested in taking on this project.

- There was some discussion about asking Martin Construction if they would be willing to come back out to work with us on the valve project.

***Gerry Dufresne motioned to authorize Ralph Sherman to interact with the UConn School of Civil Engineering about the Dam/Valve project. If we don't have a commitment from UConn of a project timeline by April 15, 2011; then the Board will contact Martin Construction to come out and inspect the valve and dam to give a new quote for the work scope. Seconded by Ed Chisholm; Motion Passed.***

Discussion that followed the motion:

- There was concern about the dam failing before the repair can be made, Ralph does not believe that will happen.
- Some board members felt we should go ahead with Martin Construction and not wait to see if UConn school of Engineering can help us.
- Does UConn have reporting requirements and at what stage of the investigation are they required to report their findings.

**Treasurer's Report:** We still do not have a Treasurer so there was no Treasurer's Report available.

- Insurance renewal policy was turned into Ken Garee to be paid.
- Ken Garee has been acting as our "Temporary" Treasurer until we have our Special Election on Sunday, November 14, 2010. A very big "Thank You" to Ken for helping us out during the very busy tax season!!

**Constable Report:** Gerry reported that all was pretty quiet on Halloween night; a few pumpkins were stolen and left on the dock at the beach.

**Road Report:** Gerry Dufresne reported that he received a few bids for snow plowing this season. The bids ranged from \$9,000 to \$10,500.

***Tom Martin motioned to accept the bid from Patruno Home Improvements in the amount of \$9,000 for the 2010/2011 snow plowing contract. Seconded by Ed Chisholm; motion passed.***

**Bingo/Kitchen:** Bingo has been closed

- Tom Martin and Gerry Dufresne will be meeting with Kay to close out the accounts for the kitchen and bingo.
- A letter was received from the State indicating there were mistakes with the report and check the State received from the closing night of bingo. Gerry will meet with Kay to correct the report and send in a new check.
- Kay Warren indicated that someone was interested in purchasing the bingo machine. The board has decided to maintain the bingo equipment to possibly resume or sublet the bingo in the future if there is an interest.

**Beach Report:** Please see attached report.

**Environmental Report:** None

**Fundraising Report:**

- Tom Martin and Gerry Dufresne are still working on their ideas.....Thanks guys!

**Correspondence:**

- Dennis shared a letter from Stephen Broadbent. Mr. Broadbent was willing to attend one of our meetings to offer his services concerning a wastewater management study. Dennis will be responding to Mr. Broadbent thanking him for his offer but declining.
- We unfortunately received a letter of resignation from Diana Murray. Diana will be missed on the Board of Directors.

**Old Business:**

- The vestibule is not going forward. Tom Martin will write a letter to the building inspector informing him of our decision.
- The materials that have been purchased will attempt to be returned.

**New Business:**

- ***Gerry Dufresne motioned to add the open board position to the Agenda for the Special Election Meeting being held on Sunday, November 14, 2010 at 2:00 pm at the Chaffee Hall. Seconded by Tom Martin; Motion Passed.***
- Septic System: The top is cut and finished. The alarm still needs to be installed.
- Ralph Sherman will contact Skips Septic to get a quote for the septic alarm system.

Gerry Dufresne motioned to adjourn the meeting @ 8:30 pm, seconded by Tom Martin; meeting adjourned.

*A very special "Thank you" needs to go out to Carolyn Martin; Carolyn is creating a custom program for the LCIA budget. Carolyn is also working on a program for creating labels for future mailings. She is working on making the job of the Treasurer a little bit easier and we just can't thank her enough for that! So, I'll say it again.....Thank you Carolyn!!*

*Also, a very, very, big "Thank You" to Ralph Sherman for all the endless hours he has put into the Dam/Valve Project (or as some of us now call it the DVP) over the past two years. This has certainly turned into more than a full time job for Ralph and the Board appreciates all the time and effort he put into this project and the Lake Chaffee Improvement Association.*

Respectfully Submitted,

Brenda Chisholm  
LCIA Secretary