

Agenda for Lake Chaffee Improvement Association, Inc.

Board Meeting

Wednesday December 12, 2007

6:30 PM @ Chaffee Hall

Call to order

Public to be Heard: All who wish to be heard may address the Board for no more than
Three Minutes Each

Approve Secretary Minutes

(In an effort to be more efficient, The Board has requested that all committee reports be kept to a maximum of 5 minutes. Discussion of any issue will be reserved for the business portions of the meeting)

Treasurer's Report– A report on all incomes and expenses since October 11 and report on The 2007 LCIA Bazaar

Bingo: A Report on Current Attendance, Revenues (Jack Pirzl) and Volunteers and status report on Kitchen upgrades (Kay Warren) and Hall Cleaning (Sandra Moquin)

Beach: A Report on the progress of beach upgrades (Jay Schroder and Sandra Moquin)

Constable: A Report on Safety Issues at LCIA (Jerry Dufresne)

Road: A report on Road Issues, Improvements and Winter Preparations. (Jerry Dufresne)

Environmental: A report on proposed Hydraulic Dredging as discussed at Nov 14th Meeting with respect to permitting and weed maintenance for 2008 (Diana Murray)

Newsletter: A report on the status of the Newsletter (Kay Warren)

Finance (Eugenie Begley) A Report on Financial Planning and Reporting

Volunteer (Nominee Steve Donnell) A Report on Progress in enlisting volunteer support

Strategic Planning (Nominee Steve Donnell) A Report on Strategic Planning

Social (Chris German, Acting Chair) A Report on Planning for New Years Eve Party

Fundraising (Sandra Moquin) A Report on any future fundraising activities

Correspondence: A report on all communications received and made by LCIA Board

Old Business:

(1) **Proposed Home Ordinance Business Discussion** (Note: Public Comment to be scheduled for January Public Meeting)

(2) **Vote on New Year's Eve Party**

(3) **Discussion and Prioritization of Issues for Consideration as expressed by Membership in 2007 (See Attached List)**

New Business:

Adjournment

Issues for Consideration by 2007-2008 LCIA Board of Directors
Prepared by Capt. Chris German, LCIA President for December 12, 2007 Board of
Directors Meeting

These are a list of issues facing the various facets of our Association. While this list is extensive it is no way complete and will need to be amended as we move forward in our understanding of our Association.

Treasure's Issues:

- *Need to Develop a 3-5-10 Year Master Plan for Accounting Practices and Financial Plan
- *Develop a complete Expense and Revenue Sheet for all Association operations
- *Need to Develop Volunteers to Implement Plan

Secretary Issues:

- *LCIA Census: Who lives here? Their Families? What do they want to see happen? How would they like to be contacted?
- *Develop a more efficient and cost effective system to communicate with members
- *Need to Develop a 3-5-10 Year Master Plan and communicate it to the members
- *Need to Develop Volunteers to Implement Plan

Infrastructure Issues:

- *Written Assessment of Road Conditions needs to be prepared
- *Develop a 3-5-10 Year Plan to Address continued Road Improvement
- Develop a Volunteer Crew to trim back trees and weeds for Fire& Emergency access
- *Need to Develop a Plan to Maintain Landscaping at Hall, Docks and Beaches
- Need to Develop a Plan to Empty Trash at Beaches
- *Need to Assess and Plan Septic System Maintenance at Hall
- *Need to Develop Volunteers to Implement Plan
- *Need to Investigate and assess road run off issues contributing to turbidity of lake water

Lake Issues:

- *Solicit Bids and Develop a Plan to Assess Weeds and Identify Issues causing greening of Lake Chaffee (Bid from George Knocklein)
- *Need to address Sewage System for Lake Chaffee
- Need to Develop Volunteers to Implement Plan
- Need to Develop Plan to Clean Islands
- *Need to Develop a 3-5-10 Year Plan to Maintain Lake Water Quality
- *Need to develop and enact 3-5-10 Year Plan for Lake and Fisheries Management

Legal and Organizational Issues:

- *Need to Retain Legal Council for Board and LCIA
- *Need to Clarify Legal Existence under Connecticut State Law
- Need to Address Meeting Schedule as provided in By Laws
- Need to implement a more democratic Elections procedure for 2008 Elections including prescribed nominations procedure
- Need to write and implement Free Speech and Freedom of Information Policies for our members.

* Note: The asterisked items are interrelated items that may relate to a broader plan for the Association. At the November 14, 2007 Board Meeting, the directors expressed an interest in delving into some of the broader issues of concern that our members have expressed over the last six months in an effort to be more effective and progressive. While these asterisked issues are ongoing and complicated in nature to remediate, the Board has agreed to discuss the issues and attempt to brainstorm a plan to begin to address the larger picture that affects the future of our Association and of which each these issues are integral parts. This list is designed to begin a positive public dialogue and it is the hope of the preparer that we will add to, adjust wording and begin to involve our members in solving and addressing the broad spectrum of interconnected issues that will and are affecting our residents.

Robert W. Layton

From: Chris German [chris.german@gmail.com]
Sent: Thursday, December 06, 2007 10:07 PM
To: laurie.layton@lakechaffee.org
Cc: Eugenie Bagley; Debbie Coulombe; Stephen Donnell; Jerry Dufresne; Ron LaMonica; Bob Layton; Tom Martin; Mary Michaud; Diana Murray; ssc123@sbcglobal.net
Subject: Re: Minutes of Special LCIA Board Meeting - 12/5/07

Board Members and Social Committee,

Per our last scheduled board meeting and the minutes for Nov 14th, 2007, the possibility of having a New Year's Eve Party was discussed and I believed tentatively approved based on the by-laws. In an effort to work more cohesively with the Board I have reviewed the posted minutes and have realized no formal vote was put forth to allow the party.

The social committee met this evening to plan the New Year's Eve Party and an invitation and details have been prepared and approved by the Social Committee.

As a member of the committee, I would like to submit the invitation for board review. Given that our meeting is not scheduled to take place until December 12th and we have three short weeks including the Christmas Holiday, I would like to get your thoughts via email and work on formal approval at the next Board Meeting.

Please find the invitation attached for your review.

All the needs for this party will be provided for by donation and the only approval needed will be a formal vote from the Board of Directors. I believe all details for this party are contained in the invitation. Additionally regarding food service, we will have a licensed food technician on premises during the party but will not require use of the kitchen facilities for cooking as all food will be provided by the members and this will be a members only event. We have also made an effort to schedule our decorating party on a day that the hall will already be open so as to not take a day of operation away from Bingo. Finally, printing and distribution will be provided by members. The LCIA Board will only need to support this effort by approving our use of the facilities on New Year's Eve and on Dec 15th for the children's decorating party.

Based on our discussions at the last meeting I trust this will meet with your approval but I will be placing this item on the agenda for your formal vote. I would like your thoughts prior to the meeting so that we may be able to get the invitation and preparations going as soon as possible given the short time before the holiday and our members busy schedules.

Thank you in advance for your prompt attention to this matter.

Chris German
President, LCIA

On Dec 6, 2007 9:14 PM, <laurie.layton@lakechaffee.org> wrote:
| See attached

--

Capt. Chris German
Executive Director
Connecticut Community Boating, Inc.
www.ctcommunityboating.org
617-838-6881

12/10/2007

HAPPY NEW YEAR!!



COME GET TO KNOW YOUR LAKE CHAFFEE NEIGHBORS FOR
THE BEST NEW YEAR'S EVE PARTY
LCIA HAS EVER SEEN!.



Proudly Sponsored by

2007

*The KIDS of Lake Chaffee
Join us on Dec 15th at 10:30 AM at the LCIA Hall
For a Snow Flakes and Hot Chocolate Party
Snow Flakes will fly as the Kids of Lake Chaffee
Create the décor for this festive event*

WHEN - Monday-12/31/07 TIME-8pm till ????????

WHERE - LCIA Community Hall

WHAT TO BRING - Holiday cheer, your dancin' shoes, a cooler full of your favorite drinks and your signature New Year's Dish (Your choice!)

Due to limited occupancy restrictions set by the Town of Ashford Fire Marshall, we ask that you please RSVP BY Dec 23rd to let us know how many will be in your party.

(Please Detach Here and Return to the Drop Box located at 17 Lakeview Dr.)



SHOULD OLD ACQUAINTANCE BE FORGOT....

(PLEASE CIRCLE ONE)

WE, _____, **WILL/WILL NOT** BE ATTENDING
(NAME)

WITH #___ADULTS AND #___ CHILDREN . WE LIVE AT
_____ AND MAY BE CONTACTED BY

(ADDRESS)

PHONE AT _____

(BEST NUMBER TO CALL)

DURING _____ WE ARE BRINGING: _____
(BEST TIME TO CALL)

WE ENCOURAGE YOU TO BRING YOUR FAVORITE PARTY FAIR INCLUDING CAKES, COOKIE, APPETIZERS OR FINGER FOODS. RESTROOMS, REFRIGERATION (LIMITED), MUSIC, AND UTENSILS WILL ALL BE PROVIDED. PLEASE CALL 429-1199 BY 12/23 IF YOU WILL NEED ANY SPECIAL ARRANGEMENTS